

# **SOFT SKILLS**

TECHNIQUES FOR STUDENTS OF ICMA

## Introduction

Soft Skills are the traits, characteristics, habits, and skills needed to survive and thrive in the modern work world. A student needs to carve out such skills especially soft skills by practicing every day. These skills will be helpful not only in academic life but in future as well.

This soft skills training workshop will teach you how to develop the skills that can make the difference between a lackluster career that tops out at middle management versus one that lands you in the executive suite or wherever you define career success.

This soft skills training workshop will give you an edge over your competitors. It will also make your academics, career and life more rewarding and enjoyable. You need to become excellent in your soft skills. There is nothing hard when it comes to learning soft skills, as long as you have a willingness to try new things and start right now.

# At the end of the workshop student will be able to

- Understand how to be a great communicator
- Become a stronger listener
- Appear professional to colleagues and bosses of all ages
- Avoid common career blunders that often end careers
- Manage expectations of teachers, colleagues and bosses
- Position yourself for promotions
- **Building creativity**
- Make technology your asset, even if you are afraid of technology
- Develop EQ to Match Your IQ
- Develop leadership qualities



### Day, Date & Timings

Saturday, July 2, 2022 Timings: 12:00 - 03:00 pm.

Venue: ICMA Islamabad Campus

#### **Investment: Your Precious Time**

#### Contact Person For Registration

Ms. Aiza Ahsan Education Officer ciza.khanzicmap.com.pk 03129650859; 051-95256215, Ext: 104

#### Abdul Hafeez Qazi, FCMA

Director Islamabad Campus **Warm Regards** 

Shan Muhammad, FCMA Member, CPD Committee







Muhammad Waqas Chughtai's diverse background and versatility in training both youth and adult audience enables him to tap on plethora of experience in sharing, connecting, and engaging people.

Known for his creative training methodologies, he injects a catalytic blend of positive energy and resonant experience throughout his training.

Mr. Chughtai has rich professional experience and as a trainer, he influences his trainings with sincerity, dynamic, and humor, spurring learners to go the distance in realizing their truest best selves. Besides being trainer, Mr. Chughtai is career consultant, helping employees and employers to match jobs with appropriate talent, skills and interest.

> Ather Saleem Ch, FCMA Chairman, CPD Committee