



**ICMA** INTERNATIONAL  
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Karachi Branch Council 2022-24



Workshop on

# Excel in MS Excel

After receiving an overwhelming response from students, ICMA is pleased to announce its Next Batch of Microsoft Excel (Basic & Intermediate Level) for City Campus Soldier Bazaar Karachi. The details are as follows:



## Trainer's Profile:

**Shakil Khawaja, ACMA**

Having more than 19 years of Industry Experience in Finance & Accounts & ERPs (SAP & Oracle Financial) - Engineering & Utility Sectors.

## Who should attend:

Students - Members - Others

## Program Details:

### Day, Date & Timing:

Saturday October 1, 2022, 10:00 am to 05:00 pm

### Venue:

City Campus Soldier Bazaar, Karachi

### Fee: (Inclusive of lunch)

Students	: 600/-
Members	: 800/-
Others	: 1000/-

**CPD:**  
7 Hours



## Brief Course Outlines:

- Learn parts of the Excel Window.
- Excel Menu - Detailed.
- Excel Ribbon - Detailed.
- Excel Options - Detailed.
- Text Functions.
- Numeric Functions.
- Logical Functions (Programming perspective).
- Data Analysis Tools.
- Excel Tips & Tricks.

With Warm Regards:

**Ghulam Mustafa, FCMA**

Chairman, Education Committee  
Karachi Branch Council

**Hakim Ali Jatoi, ACMA**

Secretary  
Karachi Branch Council

**Azeem Hussain Siddiqui, FCMA**

Chairman  
Karachi Branch Council

## For further details & registration, please contact:

Azeem Khan, Education Officer, Incharge Soldier Bazar Campus,  
Plot 36/4, Hussain Shah Shaheed Road, Behind Holy Family Hospital, Soldier Bazar, Karachi.  
Mobile No. 0332-2327380, Tel #: 021-32293907, 021-32293908, E-mail: admissions.sb@icmap.com.pk