

DAWN NEWSPAPER –NOVEMBER 12, 2023

VACANCY ANNOUNCEMENT

Pakistan Mineral Development Corporation (PMDC) is a state-owned enterprise responsible for the exploration, mining, and marketing of various minerals. Operates under the administrative control of the Ministry of Energy, Petroleum Division, Government of Pakistan.

PMDC invites applications for the following post on open contract basis;

Position	Chief Internal Auditor
Qualification:	Member of a recognized body of professional accountants or Certified internal auditor; or Certified fraud examiner; or Certified internal control auditor; or Master's degree in finance from a university from a university recognized by the Higher Education Commission
Experience:	At least ten (10) years of post-qualification experience including five (05) years in public sector companies. Expertise of working with the committees and the Board having good communication skills. Experience in, and familiarity with, the mineral sector business is preferred but not necessary.
Age :	50 Years
Key job responsibilities:	<ol style="list-style-type: none"> i. The Chief Internal Auditor, who is the head of the internal audit function in the Public Sector Company shall be accountable to the Audit Committee and have unrestricted access to the record. ii. To evaluate Accounting, Financial, Credit and other Operational activities as an independent appraisal function. iii. To ensure effective management of the Financial Resources of the Company. iv. To review and appraise the soundness, adequacy and application of accounting, Financial & Operational controls. v. To formulate Internal Audit programs in such a way that all aspects of financial transactions are audited. vi. To prepare reports, observations, comments and recommendations based on carried to develop an effective team of competent subordinates who understand and are able to discharge the obligations of their positions / jobs. vii. To undertake special investigation at the directives of the Audit Committee / Board of Directors. viii. To have liaison with the External and Commercial auditors of the Company

Note

Departmental candidates are required to apply through proper channel.

PMDC is an equal opportunity employer: females are equally encouraged to apply.

Open term contract & market based negotiable salary shall be offered.

The Company reserves the rights to fill or not to fill the advertised position.

The last date for submission of applications is 28.11.2023.

Incomplete and late applications shall not be entertained.

No TA/DA will be admissible for the interview.

Only shortlisted will be called for interview.

Application form is available on the website of PMDC (www.pmdc.gov.pk/careers). Envelope containing the duly filled application form with relevant documents may be marked as "APPLICATION FOR CHIEF INTERNAL AUDITOR (CIA)/GENERAL MANAGER (HSEQ)/(OPERATIONS)" on the top right corner and should be sent through courier or Email to hr@pmdc.gov.pk. Applicants can also apply ONLINE through the link www.njp.gov.pk.

PID(I)2855/23

General Manager (HR&EA)

Pakistan Mineral Development Corporation

Head Office: Plot No.13, Sector H-9, Islamabad.

Tel: 92-51-9265132, Fax: 92-51-9265127-29

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CAREER OPPORTUNITY

“The Nation’s Bank”, **National Bank of Pakistan** aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professional(s) for the following position in the area of **Financial Control** based at **Karachi**.

The individuals who fulfill the below basic-eligibility criteria may apply for the following position:

01	Position / Job Title	Finance and Accounting Officer (OG-II / OG-I)
	Reporting to	Wing Head – Finance
	Educational / Professional Qualification	<ul style="list-style-type: none"> • Minimum Graduation or equivalent from a local or international university / college / institute recognized by the HEC • Candidates having Master’s Degree and / or any other relevant professional qualification such as CA Inter / ACCA / ACMA will be preferred
	Experience	<ul style="list-style-type: none"> • Minimum 03 years of experience in finance and / or accounts preferably in a financial institution
	Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> • Good understanding of business and financial acumen • Excellent business communication and analytical skills • Proficient in MS Excel, PowerPoint, and Word. Basic understanding of Power BI • Detail oriented with high level of accuracy
	Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> • To assist in the preparation of Bank’s budgets and financial statements • To assist in preparation of trial balance and management accounts on monthly, quarterly, half yearly and annual basis • To perform analytical review of various heads of accounting and prepare reports • To manage records and receipts of payment related vouchers • To identify and resolve invoice discrepancies and monitor payments with respect to budgetary limits • To correspond with groups / divisions for collection of data for financial analysis and assist in analysis of data received • To coordinate with external and internal audit teams and assist in timely closure of audit findings • To handle SBP reporting matters and preparation of data and reports • To perform any other assignment as assigned by the supervisor(s)
	Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
	Employment Type	The employment will be on contractual basis for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank’s Policy / rules.

Interested candidates may visit the website www.sidathyder.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

(We are an equal opportunity employer)

PID(K)1398/23

Women, Minorities and Differently-abled Persons are encouraged to apply

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HIGHER EDUCATION COMMISSION

H-9, Islamabad (Pakistan), Exchange: (051) 90400000
Tele:051-90401426, 90401411

POSITIONS VACANT

Applications are invited from Pakistani Nationals to fill the following Positions under the project “Allama Muhammad Iqbal Scholarship for Afghan National Students (Phase-III)” on contract basis:-

S. #	Position	Quota	Qualification / Experience	Max. Age
3.	<p>Accounts Manager</p> <p>Project Pay Scale (PPS-7) Rs. 157,500/- p.m. (All inclusive)</p> <p>No of Posts = 02</p>	<p>Merit=1 Khyber Pakhtunkhwa=1</p>	<p>MBA (Finance)/M.Com CMA or equivalent (16 years) (at least 2nd Division) from HEC recognised University / Institution with three (03) years' relevant experience in private / public organisation, including one year mid-level management experience after final degree.</p>	40 Years

* “Experience” means experience gained after obtaining the Minimum required qualification.”

- Applicants are required to apply online on HEC website <https://careers.hec.gov.pk>. **No need to send hard copy of C.V. and documents.**
- Test / Interview of eligible candidates residing outside the Islamabad / Rawalpindi region and vicinity will be conducted via Audio/Video conferencing at the nearest possible location of the candidates (Karachi, Lahore, Quetta & Peshawar).
- Application processing fee @ Rs. 600/- may be deposited in the online **A/C No. 17427900133401** of HEC, maintained for the purpose in Habib Bank Ltd and proof of the receipt may be uploaded on the HEC website <https://careers.hec.gov.pk>.
- Those already in Government Service should apply through proper channel. **Five (05) years** general age relaxation already included. Further age relaxation will be given as per Government rules.
- The experience as part time, honorary, apprentice and internee (as a part of study) will not be considered / counted as experience.
- Selectee can be posted anywhere in Pakistan.
- HEC reserves the right to reject any or all the applications without assigning any reason as well as to increase/decrease the number of vacancies as per requirement.
- Last date of submission of online application is **28.11.2023**. Incomplete/late applications will not be entertained.

(Maham Babar)
Assistant Director (HRM)
Higher Education Commission, Islamabad.
051-90401426 & 90401411
recruitment@hec.gov.pk
For Technical/IT Assistant, Please Contact
051-111-119-432, 0334-1119432

PID (I) 2860/23

DAWN NEWSPAPER – NOVEMBER 12, 2023



ATTOCK CEMENT PAKISTAN LIMITED

D-70, Block - 4, Kehkashan - 5, Clifton, Karachi - 75600
Ph: (021) 35309773, 35309774 Fax: 35309775

CAREER OPPORTUNITIES

Attock Cement Pakistan Limited, a leading cement company in Pakistan is seeking qualified, experienced and hardworking individuals for the following positions at its cement plant located at Hub, Baluchistan:

EXECUTIVE OFFICER (INTERNAL AUDIT)

The ideal candidate must be ACCA (part qualified or qualified) / MBA / **ICMA** or other relevant qualification, aged between 25-35 years, having 3-5 years of experience of internal auditing within medium to large manufacturing companies or completed articles from any reputable Chartered Accountancy Firms. Candidates must also be proficient in MS Office and have knowledge of internal auditing methodologies, procedures, and a thorough understanding of relevant laws and regulations.

All positions carry excellent perks and benefits, a conducive work environment and opportunities for personal & professional growth. Eligible candidates are requested to send their detailed resume along with a photocopied set of testimonials and a recent passport size photograph to The HR Department, Attock Cement Pakistan Limited, House # D-70, Block-04, Kehkashan-05, Clifton, Karachi or via e-mail to hr@attockcement.com not later than November 30, 2023. **Kindly mention the position applied for on the envelope/subject line.**

EXPRESS NEWSPAPER – NOVEMBER 11, 2023



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN (SECP)

CAREER OPPORTUNITY

SECP, the apex regulator of capital market and corporate sector of Pakistan requires the services of qualified, result oriented, energetic and enthusiastic professional having impeccable integrity and exceptional analytical skills for the following position in its Internal Audit and Compliance Department (IA&CD) on regular basis:

1. Deputy Director (01 Position)	
Qualification	Professional Qualification (CA, ACCA, ACMA)
Post Qualification Experience	<ul style="list-style-type: none"> • Minimum Six (06) years of post-qualification experience. Note: In case of qualified chartered accountant, Articleship will be considered as part of requisite experience.
Age Limit	<ul style="list-style-type: none"> • Maximum age should not exceed 40 years on the last date of submission of application. <i>(Candidates, who have at least 3 years' experience working with a regulator, will be given age relaxation of 5 years).</i>
Location	<ul style="list-style-type: none"> • Islamabad

Please visit <https://www.secp.gov.pk/careers/> for complete job description and applying within 15 days of application of this advertisement.

SECP offers competitive compensation package. Only shortlisted candidates will be called for interview. Appointment will be subject to qualifying the multi-tier interview process, clearance of medical tests and psychological assessment.

We are an equal opportunity employer, women, minorities, people with special needs and candidates from Balochistan, Ex-FATA districts, Gilgit-Baltistan and Azad Jammu & Kashmir (AJK) are encouraged to apply.

In case of any queries, please feel free to contact us.

PID(I)2807/23

Deputy Director – HRD

+92 (51) 919 5545

JANG NEWSPAPER – NOVEMBER 11, 2023
VACANCY ANNOUNCEMENT

A well reputed public sector private limited company registered with SECP, requires a project based team of professionals in varying specialities including maangement, administration, operations & technical field of Intelligent Mass Transit Solutions, which can assist the management to take the organization to next level through strategic planning, expeditious project mnagement, execution and enabling support structure to achieve the highest level of efficiency.

S. No	Designation	Positions	Qualification
2.	Sr Dy Manager Finance	1	<ul style="list-style-type: none"> • Master in Finance / Business Administration / Economics / ACCA / ACMA Commerce from recognized University. • Related Experience of minimum 5 years • Age limit up to 45 years with 3 years relaxation on case to case basis
3.	Dy Manager Finance	2	<ul style="list-style-type: none"> • Master / Bachelor in Finance / Business Administration / Economics / ACCA / ACMA Commerce from recognized University. • Related Experience of minimum 3 years • Age limit up to 45 years with 3 years relaxation on case to case basis

1. CV's alongwith attested copies of acadamic degrees, experience certificate, CNIC and 02x Passport size photographs should be forwarded to address given below by 22 Nov 2023.
2. Only shortlisted candidates shall be called for interview.
3. No TA/DA will be paid.
4. Post name should be clearly mentioned on envelope, otherwise documents shall not be entrained.

PO BOX # 795, POST OFFICE SECTOR, I-10, ISLAMABAD PID(1)2854/23